GOVERNMENT POLYTECHNIC, PUNE

SCHEDULE OF INSTITUTE LEVEL FINAL ADMISSION PROCESS ... AY 2020-21

(FIRST YEAR & DIRECT SECOND YEAR DIPLOMA)

Date: 13/01/2021

SR.	ACTIVITY	TIME
NO.		
1	Reporting at Institute (Computer department Building)	Up to 1.00 pm
2	Registration	Up to 1.00 pm
3	Display of Provisional Merit List	01:30 pm
4	Submission of Grievances (If Any)	01:30 pm to
		02:00 pm
5	Display of Final Merit List	02:15 pm
6	Commencement of Actual Admission Process	02:15 pm
		onwards

Note: Allotment of Seats for Institute Level Admission Process will be done as per Page no 35 and 36 of the full time Technical Diploma Courses Admission Information Brochure for Academic year 2020-21 (Copy has been made available on institute website).



शासकीय तंत्रनिकेतन,पुणे



(महाराष्ट्र शासनाची स्वायत संस्था)

प्रवेश घेण्याची अखेरची सुवर्णसंधी

प्रथम वर्ष व थेट द्वितीय वर्ष पदविका अभ्यासक्रमाकरिता शासकीय तंत्रनिकेतन,पुणे या संस्थेच्या संस्था-स्तरावर रिक्त असलेल्या जागांकरीता (रिक्त जागा

त्या-त्या शाखेसमोर नमूद केलील्या आहेत) प्रथम वर्ष: धातुशास्त्र-प्रथम पाळी-(०९) तसेच थेट द्वितीय वर्ष: स्थापत्य- प्रथम पाळी-(०१),स्थापत्य-द्वितीय पाळी-(०१), अणुविद्युत-अल्पसंख्यांक-(०२), धातुशास्त्र-प्रथम पाळी-(२२), डी.डी.जी.एम.-प्रथम पाळी-(०२) रिक्त जागांवर प्रवेश घेण्यासाठी अंतिम प्रवेश फेरी बुधवार दिनांक १३/०१/२०२१ रोजी दुपारी १:०० वाजता शासकीय तंत्रनिकेतन,पुणे येथे समुपदेशन प्रक्रिया राबविण्यात येणार आहे. इच्छुक विद्यार्थ्यांनी आपल्या मूळ कागदपत्रांसह व श्ल्कासह या प्रवेश प्रक्रियेमध्ये प्रत्यक्ष उपस्थित राह्न सहभाग घ्यावा.

इच्छुक विद्यार्थ्यांनी गुगल फॉर्मच्या खाली दिलेल्या लिंक वर दिनांक १३/०१/२०२१ रोजी सकाळी ११:०० वाजेपर्यंतच माहिती भरावी.

- प्रथम वर्षासाठी गुगल फॉर्म लिंक : https://forms.gle/8eRAf5yCxau3ovZv8
- थेट द्वितीय वर्षासाठी गुगल फॉर्म लिंक : https://forms.gle/9yvNaJ5fppzbYQoA8

अधिक माहितीसाठी संपर्क:

१] प्रा.डॉ.रविकिरण बिराजदार : मोबाईल क्र. 9762034815 २] प्रा.श्री.सचिन येडे : मोबाईल क्र. 8600601716

संकेत-स्थळ: www.gppune.ac.in

--स्वाक्षरीत/-(डॉ.विठ्ठल श्री.बांदल) प्राचार्य शासकीय तंत्रनिकेतन,पृणे.



GOVERNMENT POLYTECHNIC, PUNE

(An Autonomous Institute of Government of Maharashtra)

REGISTRATION FORM (FIRST YEAR DIPLOMA _ A.Y. 2020-21)

1.	Application ID : DEN20		CAP or NON-CAP:	
2.	Candidates Full Name : (In CAPITAL LETTER as per S	SSC Mark sheet)	-
3.	Final State Level General Merit	No. (If any) : _		
4.	SSC Marks / Out of :/_		SSC Percentage :	%
5.	Category : Cas	te :	Gender : Male	/Female
6.	Mobile No. : 1.	2		
7.	Previous Diploma Admitted Inst (In previous Round-1 or Round- Course:	-2)	Choice Code:	
	Date: 05/01/2021			
	Time:			
	Place: Pune		Signatu	re of Candidate

UNDERTAKING

I the undersigned state that the information stated above is true to my knowledge and belief. If I am unable to submit my Original Leaving Certificate at the time of Institute Level Round at Govt. Polytechnic Pune, I will submit it till 7th January, 2021. I am fully aware that, if I failed to submit my original Leaving Certificate till above mentioned date my admission will be cancelled.

Date: 05/01/2021

Signature of Candidate



GOVERNMENT POLYTECHNIC, PUNE

(An Autonomous Institute of Government of Maharashtra)

REGISTRATION FORM

(DIRECT 2nd YEAR DIPLOMA _ A.Y. 2020-21)

1.	. Application ID : DSD20		CAP or NO	N-CAP :
2.	Candidates Full Name :			
	(In CAPITAL LETTER as per SSC		et)	
3.	Final State Level General Merit No	. (If any) : _		
4.	Qualification : HSC Science / HSC	Science with	h Technical / IT	I / HSC Vocational
	Marks / Out of: /		Percentage:	%
5,	Category : Caste :	Life to 1		Gender : Male /Female
5.	Mobile No. : 1	2		
<i>!</i> .	Previous Diploma admitted Institute (In previous Round-1 or Round-2) Course:			
	Date: 05/01/2021			
8	Time:			
	Place: Pune			Signature of Candidate
- 1				
			RTAKING	

UNDERTAKING

I the undersigned state that the information stated above is true to my knowledge and belief. If I am unable to submit my Original Leaving Certificate at the time of Institute Level Round at Govt. Polytechnic Pune, I will submit it till 7th January, 2021. I am fully aware that, if I failed to submit my original Leaving Certificate till above mentioned date my admission will be cancelled.

Date: 05/01/2021

Signature of Candidate

Annexure III

The Group and Subgroup of qualifying group and corresponding diploma courses for admission to Direct Second year of Post SSC Diploma

Group No.	Qualifying Examination / Course	Eligible for admission to Diploma Programme	
A	Eligibility:-XII Science pass with (PCM of	or PCB or PCMB)	
Sr. No	Title of HSC Science	Eligible for Admission to Diploma Programme (Regular/Part Time)	
1	H.S.C. (PCM or PCB or PCMB)	 Civil Engg. Group Mechanical Engg. Group Computer Engg. Group Electrical Engg. Group Electronics & Telecommunication Engg Group Instrumentation Engg. Group Chemical Engg. Group Textile Engg. Group Printing Technology Medical Laboratory Technology Group Food Technology Mining Engineering Group Sugar Manufacturing Mechatronics 	
В	Eligibility: -XII Science with Technical / Vocational Subjects (Bifocal). HSC Science or Technical subjects (Bifocal)		
Sr. No	Title of HSC Science with Technical/Vocational Course (Bifocal)	Eligible for Admission to Diploma Programme (Regular/Part Time)	
1	 Electrical Maintenance (A-1) Mechanical Maintenance (A-2) Scooter & Motor Cycle Servicing (A-3) with PCM General Civil Engg. (A-4) Chemical Plant Operation (C-3) Electronics (C-2) Computer Science (D-9) 	 Civil Engg. Group Mechanical Engg. Group Computer Engg. Group Electrical Engg. Group Electronics Engg. Group Instrumentation Engg. Group Chemical Engg. Group Textile Engg. Group Medical Laboratory Technology Food Technology Group Printing Technology Sugar Manufacturing (Only for courses A-1, A-2, C-3) 	
2	General Civil Engg. (A-4)	13. Mechatronics (For A-1, A-2, C-2 & C-3 1. Architecture Assistantship (AA)	

C Sr. No	Eligibility :- S. S. C. Pass + 3 years durati	Eligible for Admission to Diploma program (Regular/Part Time)
1	 Machinist Grinder D'man Mech. Fitter Turner Machinist Tool & Die Maker (J&F) Tool & Die Maker (M&D) Mech. Machine Tool Maint/Mechanic Millwright Maint. Mechanic Ref. & Air conditioning Stream Turbine Cum Auxiliary Plant operator Mechanic (Dairy Maint.) Mat. Handling Equip. Operator cumMechanic (Power Plant) Operator Adv. Machine Tool Machine (Agri. Machinery) Maint. Mechanic (Chem. Plant) Mechanic (earth Moving Machinery) Mechanic Maint. (Textile Machinery) Mechanic (Mining Machiner) 	1. MechanicalEngineering 2. Production Engineering / Technology 3. Automobile Engineering 4. Sugar Manufacturing (for courses 1 to 10 & 13 to 16, 20, 28, 29) 5. Mechatronics
	 20. Pipe Fitter 21. Mechanic Motor Vehicle 22. Mechanic Diesel 23. Driver cum Fitter 24. Auto Mech. 2/3 wheeler 25. Mech. Marine Diesel 26. Construction Machinery cum Operator 27. Auto Electrician 28. Machine Advacne Machine Tool Maint 29. Pump Operator Cum Mech. 	de la descritación de la companya de
2	 D'man Civil Surveyor Pipe Fitter 	Civil Engineering Civil & Rural Engineering Construction Technology

3	1. Electrician	1. Electrical Engineering
	2. Auto Electrician	2. Electrical Power Systems
	3. Electrician Air Craft	3. Electrical and Electronics(Power
	4. Cable Jointer	Systems)
	5. Electrician (Mines)	4. Sugar Manufacturing (for course no. 1)
	6. Armature Winder	
	7. Electrician (Steel Plant)	
	8. Power Electrician	
4	Instrument Mechanic (Chem. Plant)	Chemical Technology
	2. Attendant Operator (Chem. Plant)	2. Chemical Engineering
	3. Maint. Mechanic (Chem. Plant)	3. Sugar Manufacturing (for course no. 1 to
	4. Electroplater	3 & 5, 6)
	5. Lab. Asst. (Chem. Plant)	4. Mechatronics
	6. Pipe Fitter	4. Weenationies
5	Plastic Processing Operator	1. Plastic Engineering
	2. Fibre Reinforced Plastic Processor	
	3. Tool & Die Maker (M&D)	
6	Data Prepration and Comp. Software	Computer Engineering
	Programming and system	2. Computer Technology
	administration Assistant with pass in	3. Information Technology
	XII science(Physics, Maths, Chemistry)	4. Computer Science and Engineering
	3. Info. Tech. & Electronic System	
	Maintenance	
	4. Information Communication	
	Technology System Maintenance	
7	Electronic Mech.	1. Electronic
	2. Mechanic Radio & Radar Air Craft	2. Electronic and Telecommunication
	3. Mechanic Television (video)	Engg.
	4. Info. Tech. & Electronics System	3. Electronic Engineering
	Maintenance	4. Industrial Electronics
	5. Instrument Mechanic	5. Electronics & Communication
	6. Instrument Mechanic (Chemical Plant)	Engineering
	7. Mechanic cum Operator Electronics	6. Digital Electronics
	Communication System	7. Instrumentation
	8. Mechanic Communication	8. Instrumentation & Control
	Equipment Maintenance	9. Medical Electronics
	9. Mechanic Radio & TV	10. Electronics & communication
	10. Mechanic Industrial Electronics	Engineering (Industry Integrated)
	11. Mechanic Consumer Electronics	11. Industrial Electronics (Sandwich
	12. Mechanic Medical Electronics	pattern)
	13. Mechanic Mechatronics	12. Electronics & communication Technology
		13. Mechatronics
8	1. Litho Offset Machine Minder	1. Printing Technology

C1 Sr. No	Eligibility :- S. S. C. Pass + 2 years du Title of ITI (ATS)curses	Eligible for Admission to Diploma program (Regular/Part Time)
1	1. Fitter 2. Turner	Mechanical Engineering Production Engineering / Technology Automobile Engineering
		4. Sugar Manufacturing5. Mechatronics
2	1. Electrician	 Electrical Engineering Electrical Power Systems Electrical and Electronics (Power Systems) Sugar Manufacturing
3	Machanic Motor Vehicle	 Mechanical Engineering Production Engineering / Technology Automobile Engineering Mechatronics
4	1. Food Production General	1. Food Technology
5	Electronic Mechanic	Electronic Electronic and Telecommunication Eng. Electronic Engineering Industrial Electronics Electronics & Communication Engineering
		 6. Digital Electronics 7. Instrumentation 8. Instrumentation & Control 9. Medical Electronics 10. Mechatronics

D	Eligibility :- S. S. C. Pass with Maths, Scientrade Craftsman Training Scheme (C.T.:	
Sr. No	Title of Craftsman Training Scheme (C.T.S.) Course	Eligible for Admission to Diploma Programme (Regular/PartTime)
1	1. Machinist Grinder 2. D'Man Mech. 3. Fitter 4. Turner 5. Machinist 6. Tool & Die Maker (J&M) 7. Tool & Die Maker (M&D) 8. Mach. Machine Tool Maint./ Mechanic Millwright Maint. 9. Mechanic Ref. & AirConditioning 10. Operator Adv. Machine Tool 11. Marine Fitter 12. Lift Mechanic 13. Mechanic Mechatronics 14. Mechanic Motor Vehicle	 Mechanical Engineering Production Engineering Technology Automobile Engineering Sugar Manufacturing (for course no. 1 to 10) Mechatronics
2	D'man Civil Surveyor Architectural D'man (SCVT) Civil Engg. Assistant	 Civil Engineering Civil & Rural Engineering Construction Technology Architectural Assistantship (forcourse no. 3)
3	Electrician Lift Mechanic Electroplater Electrician Power Distribution	Electrical Engineering Electrical Power Systems Electrical and Electronics (Power Systems) Sugar Manufacturing (for course no. 1)
4	Instrument Mechanic (Chem. Plant) Attendant Operator (Chem. Plant) Maint. Mechanic (Chem. Plant) Electroplater Lab. Asst. (Chem. Plant) Rubber Technician (SCVT)	1. Chemical Technology 2. Chemical Engineering 3. Sugar Manufacturing (for course no. 1 to 3 & 5) 4. Mechatronics
5	Tool & Die Maker (M&D)/(SCVT) Plastic Mould Maker (SCVT) Rubber Technician (SCVT)	Plastic Engineering Mechatronics
6	Mech. Computer Hardware Info. Tech. & Electronics System Maintenance Information & Communication Technology System maintenance Information Technology	 Computer Engineering Computer Technology Information Technology Computer Science & Engineering

7	Electronic Mech.	1. Electronic	
1	2. Mechanic Consumer Electronics	2. Electronic and Telecommunication Enga	
	3. Mechanic Cum Operator	3. Electronic Engineering	
	4. Electronics Communication System	4. Industrial Electronics	
	5. Mechanic Radio & TV	5. Electronics & Communication	
	6. Information & Communication	Engineering	
	Technology System Maintenance	6. Digital Electronics	
	7. Mechanic Industrial Electronics	7. Instrumentation	
1	8. Instrument Mechanic	8. Instrumentation & Control	
	Instrument Mechanic (Chemical Plant)	9. Electronics & Communication	
	10. Technician Medical Electronics	Engineering (Integrated Pattern)	
	11. Technician Mechatronics	10. Electronics & communication	
Charles I	12. Technician Power Electronics System	Technology	
	12. Technician Fower Electronics System	11. Industrial Electronics (Sandwich pattern	
		12. Mechatronics	
8	Mechanical & Medical Electronics	Medical Electronics	
	2. Technician Medical Electronics		
	3. Biomedical Instrumentation		
	Radiology & Imaging		
	4. Installation Maintenance & Service		
	of Medical Equipments		
	5. Repair & Maintenance of Biomedical		
	Equipments		
9	Mechanical & Medical Electronics	Medical Electronics	
10	Textile Wet Processing and	Textile Technology	
	Technology	Textile Manufacture	
		3. Man-Made Textile Chemistry	
	Eligibility: - Centre of Excellence		
		Basic Sector & thereafter corresponding one	
E	module of six months' duration and one specialized module of 6 months' duration will be		
		diploma. (Total duration ofcourse: - 2 years)	
		duration (where aggregate marks shall be	
	sum of all 3 groups)	Eligible for Admission to Diploma	
Sr. No.	Title of C.O.E. Course/ Basic Sector	Programme (Regular/PartTime)	
	(Duration 1 Year) 1. Plastic Processing	Plastic Engineering	
1	Plastic Processing Chemical	Chemical Engineering	
	2. Chemical	3. Chemical Technology	
		4. Sugar Manufacturing (for course no.2)	
Bay Barrie	1 Information Tachnology	Computer Engineering	
2	1. Information Technology	Computer Engineering Computer Technology	
	2. Electronics	Information Technology	
		4. Computer Science & Engineering	

3	Construction & Wood Working	Civil Engineering Civil & Rural Engineering Construction Technology
4	Fabrication (F & W) Production & Manufacturing Automobile Refrigeration & Air Conditioning Chemical Plastic Processing Industrial Automation	 Mechanical Engineering Production Technology/ Engineering Automobile Engineering Sugar Manufacturing (for course no. 1, 2, 4, 5 & 7) Mechatronics
5	Electrical Information Technology Industrial Automation	Electronics & Tele Comm. Engineering Electronics Engineering Electronics Industrial Electronics Electronics & Comm. Engineering Digital Electronics Medical Electronics Instrumentation Instrumentation Electronics & communication Engineering (Integrated Pattern) Electronics & communication Technology Industrial Electronics (Sandwich Pattern) Mechatronics
6	Electrical Industrial Automation Electronics	Electrical Engineering Electrical Power System Electrical & Electronics (Power System) Sugar Manufacturing (for course no. 1 & 2) Mechatronics
7	1. Apparel	Fashion & Clothing Technology Dress Designing & Manufacturing Garment Technology
8	Textile Processing and Technology	Textile Technology Textile Manufacturing
9	Chemical Sector (Advance Module in Instrument Mechanic & Advance Mechanic Instruments)	Instrumentation & Control

F	Vocational Course in Engineering Group	Eligible for admission to Diploma Programme
Sr. No.	Title of Vocational Course	Eligible for Admission to Diploma Programme (Regular/PartTime)
1	 Mechanical Technology (K4/K5/K6) or (IA/IB/IC) Auto Engineering Technician (K1/K2/K3) OR Automobile Technology (GA/GB/GC) 	Mechanical Engineering Production Engineering / Technology Automobile Engineering Sugar Manufacturing Mechatronics
2	Building Maintenance (J7/J8/J9) OR Construction Technology (HA/HB/HC)	 Civil Engineering Civil & Rural Engineering Construction Technology
3	 Electrical Technology RMEDA (J4/J5/J6) RMREM (T1/T2/T3) OR Electrical Technology (FA/FB/FC) 	 Architecture Assistantship Electrical Engineering Electrical Power Systems Electrical & Electronics Power System Sugar Manufacturing
4	Computer Techniques (X1/X2/X3) OR Computer Technology (JA/JB/JC)	Computer Engineering Computer Technology Information Technology Computer Science & Engineering
5	Electronics Technology (J1/J2/J3) OR Electronics Technology (EA/EB/EC)	1. Electronic, 2. Electronic and Telecommunication Engg., 3. Electronic Engineering 4. Industrial Electronics 5. Electronics & Communication Engineering 6. Digital Electronics 7. Instrumentation, 8. Instrumentation & Control, 9. Medical Electronics 10. Mechatronics
6	Medical Laboratory Technician (P1/P2/P3) OR Medical Laboratory Technician (OA/OB/OC)	Medical Lab Technology

G	Eligibility: - 2 Years Duration courses of Maharashtra State Board of Vocational Education.		
Sr. No	Title of Course (Certificate Course In)	Eligible for Admission to Diploma Programme (Regular/PartTime)	
1	Computer CNC Programmer	Mechanical Engineering	
	2. Computer Aided Design (CAD)	2. Production Engineering/Technology	
	3. Computer CAD Technique	3. Mechatronics	
	4. Draftsman Mechanical	5. Mechatronics	
	5. Pump Operator cum Mechanic		
	6. General Fitter cum Mechanic		
	7. Structural Fabricator and Repair		
	Technology		
	8. Production Quality Control		
	Hydraulics and Pneumatics		
	10. Machinist		
	11. Machinist (Grinder)		
	12. Advance Machine Tool Operator 13. Industrial Automation		
	14. CNC Programming and Machining 15. Turner		
	16. Tool and Die Making		
	17. CNC Turning		
	18. Engineering Metrology		
	19. CAD CAM		
	20. General Welding		
	21. Welding Technology		
	22. Welding Fabrication and Automation		
	23. Weld Testing and Quality Management		
	24. Basic Refrigeration and Air		
	Conditioning		
	25. Industrial Refrigeration and Air		
	Conditioning		
	26. Furniture making and Designing		
	27. Air Conditioning and Refrigeration Technician		
	28. Mechanical Engineering		
	29. Mechanical Technician		
	30. Welding Technic		
	31. Structure Fabrication		
	32. Electroplating		
	33. Industrial Technology		
	34. Material Testing and Heat Treatment		
	35. Boiler Attendant		
	36. Furniture Making		

2	1. Architect Draftsman	Civil Engineering
2	2. Draftsman Civil	2. Civil & Rural Engineering
	3. Interior Decoration and Designing	3. Construction Technology
	4. Construction Surveying	4. Architectural Assistantship.(forcourse
	5. Building Construction Supervisor	no. 1, 3 & 16)
	6. Building Maintenance	110. 1, 5 & 10)
	7. Building construction Technology	
	8. Building Construction Management	
	g and action and I fullfolling	
	10. Architectural Graphic Designer	
	11. Interior CAD Operator	
	12. Water Supply and Sanitary Engineering	
	13. Building Services and Maintenance	
	14. Landscape Architecture	
	15. Exterior and Interior Design	
	16. Draftsman Architecture	
3	Electrical Wiring Estimation and	Electrical Engineering
	Costing	Electrical Power Systems
	2. Repairs and Rewinding of Electrical	Electrical and Electronics (Power
	Domestic Appliances	Systems)
	3. Repairs and Rewinding of Electric	Systems)
	Motor	
	4. Lineman	
	5. Electrical Engineering	
	6. High Voltage Engineering	
	7. Illumination Engineering	
4	1. Computer Science	the lead control and the last of the last
	2. Computer Software Technology	Computer Engineering
	3. Computer Software Design	2. Computer Technology
	4. Computer Programming	3. Information Technology
	5. Computer Web To	4. Computer Science & Engineering
	5. Computer Web Technology 6. Computer Application	Engineering
	Application	
	7. Computer Operator 8. Computer Information T. 1	
	information Lechnology	
	5. Computer CNC Programmer	
	10. Computer Software Consultant	
	11. Computer Java Programmer	
	12. Computer System Analyst	
	13. Computer Operating System Analyst	
	14. Computer Assembling and Design	
	15. Computer Network	
	16. Computer Network Administrator	
	17. Computer Graphics	

Offset Printing Technician Computerized Printing Technology	Printing Technology
of Medical Equipment 17. Repair Maintenance of Biomedical Equipment 18. Computer Assembling & Design	
15. Biomedical Instrumentation Radiology and Imaging	
13. Mechanic Mechatronics	
12. Trouble Shooting of Electronics	
11. Digital and Data Communication	
10. Automobile Electronics	
9. Radar and Satellites Communication	9. Mechatronics
Instrumentation	8. Instrumentation
8. Process Control and Process	7. Instrumentation & Control
	6. Digital Electronics
	Engineering
	5. Electronics & Communication
	Industrial Electronics
	Engg. 3. Electronic Engineering
	Electronic Electronic and Telecommunication
	1. Electronic
19. Computer Aided Design (CAD)	
	Measurement 6. Microprocessor and Microcontroller 7. PLC and Its Application 8. Process Control and Process Instrumentation 9. Radar and Satellites Communication 10. Automobile Electronics 11. Digital and Data Communication 12. Trouble Shooting of Electronics Equipment 13. Mechanic Mechatronics 14. Mechanic Computer Hardware 15. Biomedical Instrumentation Radiology and Imaging 16. Installation, Maintenance and Servicing of Medical Equipment 17. Repair Maintenance of Biomedical Equipment 18. Computer Assembling & Design 1. Offset Printing Technician

Note for all group- The institute admitting students to direct second year will have to make arrangement for bridge courses and student have to complete bridge courses to equip themselves with prerequisites for the core Technology and Advance Technology courses of higher semesters

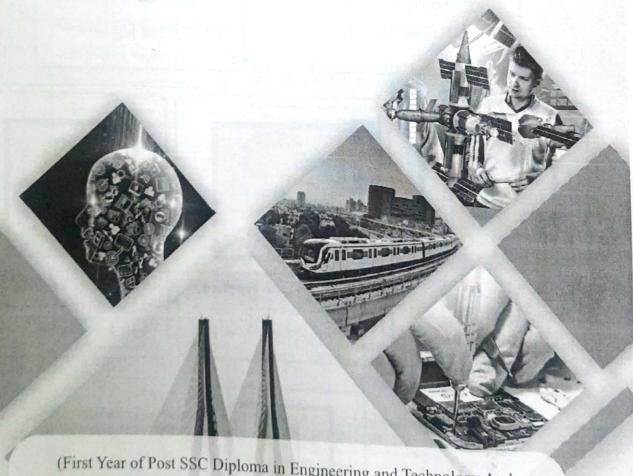


GOVERNMENT OF MAHARASHTRA



HIGHER & TECHNICAL EDUCATION DEPARTMENT

Full Time Technical Diploma Courses
Admission Information Brochure
Academic Year 2020-2021



(First Year of Post SSC Diploma in Engineering and Technology And
First Year of Post HSC Diploma in Pharmacy, Surface Coating Technology
And Hotel Management & Catering Technology And
Direct Second Year of Post SSC Diploma in Engineering and Technology)

Directorate of Technical Education, Mumbai Maharashtra State

- 13. Admissions in Institutional Quota and vacant seats after CAP.-The Director or Principal of the institution shall earry out the admissions for these seats in the following manner.
- (a) Admissions shall be made in a transparent manner and strictly as per the Inter-Se- Merit of the Candidates who have applied to Competent Authority and then to the institution.
- (b) Information brochure or prospectus of the Institution which specifies Rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
 - (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement in on the website of the institution.
- (d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 7(5) (b) and shall be filled on the basis of *Inter-Se-Merit* prepared by following the procedure specified in rule 8 (3) of these Rules.
- (e) The institution, after verification of all required documents, shall display the *Inter- Se-Merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- (f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the Rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.
 - (g) All the admissions and cancellations shall be updated immediately through online system.
- (h) If any CAP seat remains or becomes vacant after the CAP Rounds then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of *Inter-Se-Merit* of the applicants.
- (i) While filling these seats the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.
- (j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate if any seat remain vacant in the Sanctioned Intake then these seats may be filled

with NRI, Foreign Nationals (FN), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidate, subject to the approval from appropriate authority for these seats.

- 14. Approval of Merit List and the Admitted Candidates List.- (1) After completion of Admission process every Institution shall submit the Admission- approval proposal to the Competent Authority.
- (2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc., as well as, the required documents of the Candidates admitted at institution level.
- (3) If unaided minority institution fails to admit minimum fifty-one percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of section 12C of the National Commission for Minority Educational Institutions Act 2004.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/towards processing charges and return all his/her original documents submitted to the Institute within three days from submission of duly signed copy of system generated application to the Institute;
- (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 P.M of the cut-off date prescribed by the Competent Authority;
- (c) No institution, who has in its possession or custody, of any document in the form of certificates or any other documents deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such certificates or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which