



**ENQUIRY LETTER**  
GOVERNMENT POLYTECHNIC, PUNE  
University road, Pune 411016  
Phone: 020-25655907, 020-25676818 (Personal), Fax: 020-25656217  
Email: gppmain@dataproc.in, gppune1@dataproc.in Website: www.gppune.ac.in

### Quotation

No.GPP/Stores/WS/2018-19/ 3835

date: 03/09/2018

#### Subject :- Quotation for Plywood & formica.

Please send your quotation for the following items on the terms and conditions listed below, mentioning our reference letter number, date and due date of quotation on your sealed envelope, on or before **17.09.2018 at 12.30 P.M.** The quotation opened same day & time.

#### TERMS and CONDITIONS.

1. The rates shall be valid for a period of three months from the date of opening.
2. The rates should be quoted for Free-On-Railway, Government Polytechnic, Pune only.
3. The stores shall be checked and accepted at Government Polytechnic, Pune only.
4. The sample of any item, if asked for, will have to be delivered to Government Polytechnic, Pune, at your cost.
5. The rates may be quoted **inclusive of all taxes**, delivery, transport, loading, unloading, labour and other charges e. t .c.
6. The rejected material will be returned to you at your cost.
7. If you fail to supply any item within the stipulated period than the material in question will be purchased in the market and the difference in cost, if any will be recovered from you as government revenue.
8. Government Polytechnic, Pune, reserves the right to accept or reject any or all quotations at any time, prior to the award of order.
9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

P.T.O.....



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S.N	Item name and specifications	Req. Qty
01	Plywood Size 4feet x 8 feet. 18mm Commercial	03 Nos.
02	Plywood Size. 4 feet x 8 feet. 16mm Commercial	06 Nos.
03	Formica Size 4 feet x 8 feet. 1mm. Black colour.	600 ft
04	Teak wood 1/2" x 1 1/2"	2 Kg.
05	Wire Nails 18 Number 1".	500 feet
06	Tekwood lipping Size, 1/2" x 3/4"	1 set
07	Wood Turning Tool Set High Quality.	

Principal

Government Polytechnic, Pune

Copy to 1. The Joint Director, R.O. Pune. It is requested to publish the enquiry on the website.

2. The Head of Computer Deptt. for publishing on the institute website

4. Main notice board. GP, Pune